

# SNEADE'S



The helpful place.  
**Home Center**

Corner Rt 260 H.G. Trueman Rd  
Boyd's Turn Rd & Rousby Hall Rd.  
Owings Lusby  
(410) 257-2963 (410) 326-3222  
Store Hours: M-F 7-8 SAT 8-5 SUN 9-3  
www.sneades.com

DATE SUBMITTED: \_\_\_\_\_

## EMPLOYMENT APPLICATION

Should you need any special accommodations to participate in the application process (i.e. assistance in completing the application, accommodations for the interview, accommodations for any job-related employment tests, or any other needed accommodations), please let us know at the time of application, or at the time an appointment is scheduled.

### Personal Information

Legal Last Name	Legal First Name	Middle Initial
May we contact you via E-mail? <input type="checkbox"/> Yes <input type="checkbox"/> No		If so, please provide your E-mail address:
Do you hold a Valid Driver's License?		Date Available to start work
Home phone number		Cellular phone
Address (number, street, apartment number)		
City	State	Zip
Were you previously employed by Sneade's? <input type="checkbox"/> Yes <input type="checkbox"/> No		If no, how were you referred?
If YES, Date: From _____ To _____		<input type="checkbox"/> Advertisement (specify):
Position:		<input type="checkbox"/> Employment Agency (Company):
Location:		<input type="checkbox"/> Employee Referral (Name of Employee):
		<input type="checkbox"/> School:
		<input type="checkbox"/> Other (Specify):

**CAN YOU, AFTER EMPLOYMENT OFFER, SUBMIT VERIFICATION OF YOUR LEGAL RIGHT TO WORK IN THE UNITED STATES?**  
 Yes  No (In accordance with the immigration Reform and Control Act of 1986, any offer of employment is conditioned upon satisfactory proof of applicant's identity and legal ability to work in the United States.)

Are you authorized to work for all U.S. employers or only your current employer?  All  Current

Are you at least eighteen years of age?  Yes  No (If less than 18 yrs., you will need to provide a work permit and/or age certificate upon offer of employment)

Have you ever been convicted of a felony that has not been expunged?  Yes  No If YES, please explain: (such a conviction will not necessarily disqualify you from employment with Sneade's Ace Home Center. Please attach an additional sheet if necessary).

### Job Interest

Wage/Salary desired: \$ _____ per _____	Preferred work schedule <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Temporary	Hours of Availability:						
Position for which you are applying:		Sun	Mon	Tues	Wed	Thu	Fri	Sat
Location:								

### Education Information

Type of School	Name and Location	Years Completed	Major Course of Study	Graduated (Yes or No)	Degree
High School					
College/University					
Graduate School					
Technical/Business					

## Job-Related Activities and Organizations

Please list any job related professional, trade, business or civic activities, organizations, and associations in which you participated, or of which you are a member. (You may omit those that indicate race, color, religion, political affiliations, national origin, ancestry, disability, marital status, sex, or age.)

## Job-Related Skills or Experience

List any job related skills or experience that would qualify you for the position for which you are applying:

## Employment History

Starting with your most recent job, accurately list ALL jobs you have held in the past ten (10) years. Give correct addresses and telephone numbers. Include volunteer experience.

1. Name of current/most recent employer

Position Held

Employer's address (number/street)

City

State

ZIP

Dates Employed: From To

Position (starting):\$\_\_\_\_\_Final salary:\$\_\_\_\_\_

Hourly  Weekly  Monthly  Yearly

May we contact your present employer?  Yes  No

Reason for leaving:

Telephone Number: ( )

Supervisor (name and title):

2.Name of current/most recent employer

Position Held

Employer's address (number/street)

City

State

ZIP

Dates Employed: From To

Position (starting):\$\_\_\_\_\_Final salary:\$\_\_\_\_\_

Hourly  Weekly  Monthly  Yearly

May we contact your present employer?  Yes  No

Reason for leaving:

Telephone Number: ( )

Supervisor (name and title):

3.Name of current/most recent employer

Position Held

Employer's address (number/street)

City

State

ZIP

Dates Employed: From To

Position (starting):\$\_\_\_\_\_Final salary:\$\_\_\_\_\_

Hourly  Weekly  Monthly  Yearly

May we contact your present employer?  Yes  No

Reason for leaving:

Telephone Number: ( )

Supervisor (name and title):

**References**

Please provide the names, addresses, and telephone numbers of at least two (2) professional references who are not related to you.

1. Name	Title
Address	Telephone Number
2. Name	Title
Address	Telephone Number
3. Name	Title
Address	Telephone Number

**PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING BELOW**

We greatly appreciate your interest in our organization. Please be advised that applicants are considered for all positions without regard to race, age, color, sex, religion, national origin, disability, marital or veteran status. For consideration for employment with us, the application must be completed in its entirety and signed by you.

This application will remain open for consideration for the position for which you applied for ninety (90) days from today's date. If you wish to be considered for this position or another position after ninety days from this date, you will need to complete and submit another application.

I certify that the answers given by me are true and correct without omissions of any kind whatsoever, and that intentional falsification of information given will be grounds for disciplinary action, up to and including termination.

I understand any offer of employment may be contingent upon a credit and/or criminal investigation. I hereby authorize all references and former employers listed on my employment application to give the company any and all information concerning my previous employment and any pertinent information they might have, personal or otherwise, and release all parties from any claims, causes of action, or liability from damages that may or could result in furnishing such information to the company.

I understand that if hired, the employment relationship is at-will. This means that either Sneade's Ace Home Center or I may terminate the employment relationship at any time, for any or no reason.

**UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

